

Public Art Process Flow Chart



1. PROJECT INITIATION

Staff meets with client department and project consultants to understand scope

Staff establishes a Core Team for each project to be consulted throughout entirety of project with input of council member and community engagement office

Staff meets with Core Team to discuss aspirations for the art

Staff presents potential new projects to Art Commission for review after holding meetings and receiving Public input

2. ARTIST SELECTION

Staff assembles Artist Selection Panel, composed of project consultant, Art Professionals, Project Core Team, Community Members, and an Art Commissioner appointed by Art Commission

Staff facilitates artist selection meetings

Panel selects 3 artist finalists and an alternate to be interviewed or develop proposals

Panel selects a project artist and alternate based upon interviews or proposals

** Council Member may participate*

Art Commission reviews and approves Panel's recommendation

3. PRELIMINARY DESIGN

Staff drafts, negotiates and manages Preliminary Design Agreement (unless artist was selected based on a proposal) with selected Artist

Project Core Team and other Community Members give input on Artist's Preliminary Design at an Art Commission public meeting

Art Commission approves Artist's Preliminary Design

4. FINAL DESIGN

Staff drafts, negotiates, and manages Final Design Agreement

Project Core Team and other Community Members give input on Artist's Final Design at an Art Commission public meeting

Art Commission approves Artist's Final Design

5. PROJECT FABRICATION, INSTALLATION AND DEDICATION

Staff drafts and negotiates Artwork Commission Contract, and Mayor & Council Communication (M&C)

City Council authorizes Artwork Commission Contract which is executed with artist

Staff reports to the Art Commission, City Council Member and Project Core Team on the fabrication and installation process

Staff plans and implements dedication event and educational programming. Project Core Team and other Community Members, City Council Member and Art Commissioner participate in planning and the event